**CDS Task Force Call Summary for June 12, 2012**

**Participants**

Tim Cameron, National Student Clearinghouse

Mark Cohen, Parchment

Joseph Giroux, CCC Technology Center

Jam Hamidi, BCCampus

Romy The, XAP

**Meteor Project**

Tim Cameron described the Meteor Project and highlighted aspects that might be helpful as a model for the CDS project. Meteor provides secure real-time response from multiple data sources for HTML queries regarding financial aid for a student. While the CDS project will require a store-and-forward architecture there are some conceptual overlaps. For example, the use of open source technology components, open source licensing, authentication and authorization mechanisms, participant registration and data retrieval from multiple sources. The first phase of CDS is simply a specification and proof-of-concept for web-service document exchange so we do not need to delay our initial work in the light of the parallels with Meteor. However it does appear worthwhile to investigate ways in which some procedural, organizational and technological components of Meteor might serve the CDS project.

**Change Control Board Process**

Jeff Alderman and Joseph Giroux joined the change control board’s conference call on Monday to obtain guidance regarding the requirements for approval of a web-service standard for CDS. The result is draft description that includes both document requirements and a procedure description. It is based on the process used for approval of the DTS standard. Since CDS will be the first web service standard considered by PESC the draft description may be revised as we work through the development and submission process. A copy of the draft of the “CCB web services approval process description” is posted on the project website.

**Next Steps**

* Develop a task list and timeline based on the draft of the CCB web services approval process description

**Next Meeting** - Tuesday, June 26, 2:00 PM Eastern/11:00 AM Pacific.